

CIVIL AVIATION
(Cap. 71:01)

CIVIL AVIATION (FEES) REGULATIONS, 2004
(Published on 30th June, 2004)

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SCHEDULE

IN EXERCISE of the powers conferred on the Minister of Works and Transport by section 16 of the Civil Aviation Act, the Minister hereby makes the following Regulations —

1. These Regulations may be cited as the Civil Aviation (Fees) Regulations, 2004, and shall come into force on 1st August, 2004. Citation and commencement

2. In these Regulations, unless the context otherwise requires — Interpretation
“the Regulations” means the Air Navigation Regulations;
“special aircraft” includes balloons, powerchutes, gyrocopters and microlights;
and
“weight” means the maximum total weight authorised for the aircraft in its certificate of airworthiness or the associated flight manual.

Fees for certificate of registration and duplicates

3. In respect of a certificate of registration issued under regulation 4(8) of the Regulations, or a duplicate thereof, fees shall be payable as provided in Part I of the Schedule hereto.

Fees for air operator's certificate (AOC)

4. (1) In respect of the grant of an air operator's certificate in accordance with regulation 6 of the Regulations, and such other matters as are referred to in Part II of the Schedule hereto, fees shall be payable as provided in Part II of the Schedule hereto.

(2) No part of any fee which has been paid in accordance with this regulation shall, by reason of any amendment to the certificate in question, be refunded after the certificate has been issued.

Fees for certificate of airworthiness (C of A)

5. In respect of the issue of a certificate of airworthiness, or a renewal or a validation thereof, in accordance with regulation 8 of the Regulations, and for such other matters as are referred to in Part III of the Schedule hereto, fees shall be payable as provided in Part III of the Schedule hereto.

Fees for approval of maintenance organizations

6. In respect of the approval given by the Director to a maintenance organisation, in accordance with regulation 9 of the Regulations, fees shall be payable as provided in Part IV of the Schedule hereto.

Fees for aircraft maintenance engineer's licence

7. In respect of the issue of a licence to act as an aircraft maintenance engineer, or a validation thereof, in accordance with regulation 12 of the Regulations, and for matters in connection therewith, fees shall be payable as provided in Part V of the Schedule hereto.

Fees for flight crew licences

8. In respect of the issue of a flight crew licence issued under regulation 20 of the Regulation, or a certificate of validation thereof under regulation 21 therewith, fees shall be payable as provided in Part VI of the Schedule hereto.

Expenses for services or inspections outside Botswana

9. An operator requesting services or inspection from the Department of Civil Aviation at any place outside Botswana shall bear the expenses of the Department in connection therewith, in addition to the payment of all other relevant charges.

Fees for air traffic controller's licence

10. In respect of the issue of a licence to act as an air traffic controller or as a student air traffic controller in accordance with regulation 61 of the Regulations, or for matters connected therewith, fees shall be payable as provided in Part VII of the Schedule hereto.

Fees for licensing of aerodromes

11. (1) In respect of the licensing of aerodromes in accordance with regulation 68 of the Regulations, and annual renewals thereof, fees shall be payable as provided in Part VIII of the Schedule hereto.

(2) Any costs involved in providing transport for the purpose of inspecting an aerodrome, in connection with its licensing or renewal of the licence, shall be borne by the owner or licensee of that aerodrome.

(3) Licence application fees shall be payable —

- (a) for the initial processing of an application to license an aerodrome and issue of the licence thereof;
- (b) if the the aerodrome licence has expired; or
- (c) if the owner wants to change the aerodrome licence category.

<p>12. In respect of the grant of a non-scheduled international air service permit in accordance with the provisions of the Air Transport (Temporary Air Service Permits) Regulations, fees shall be payable as provided in Part IX of the Schedule hereto.</p>	<p>Fees for temporary air service permits</p>
<p>13. In respect of the issue, renewal or variation of a licence to operate air services into, or from, or within Botswana for the transportation of passengers, mail or cargo for hire and reward, fees shall be payable as provided in Part X of the Schedule hereto.</p>	<p>Fees for licence to operate air services</p>
<p>14. In respect of landing at Government aerodromes in Botswana, and in accordance with the provisions of regulation 71 of the Regulations, fees shall be payable as provided in Part XI of the Schedule hereto.</p>	<p>Aerodrome landing fees</p>
<p>15. (1) In respect of parking at Government aerodromes in Botswana, fees shall be payable as provided in Part XII of the Schedule hereto.</p>	<p>Aircraft parking fees</p>
<p>(2) Operators or pilots of aircraft shall ensure that parking fees are paid promptly, and where no Government staff is available at the aerodrome, parking fees may be remitted to the Director within 48 hours after departure of the aircraft from the aerodrome.</p>	
<p>16. (1) In respect of every departing passenger, both international and domestic, a passenger service charge shall be payable as provided in Part XIII of the Schedule hereto, which charge shall be collected by the carrier or operator at the point of sale of the relevant flight ticket and remitted to the Director.</p>	<p>Passenger service charges</p>
<p>(2) In the case of scheduled air services, the airline shall include the charge in the cost of the airline ticket, and in the case of chartered or private flights the charterer or the private operator concerned shall be responsible for the collection and payment of the full amount, which shall be the equivalent of the charge multiplied by the number of passengers on board, excluding the crew.</p>	
<p>(3) The Director shall invoice the carrier or operator, on a monthly basis, for the full amount due.</p>	
<p>17. (1) Any fee payable under these Regulations shall be paid within 30 days from the date of the invoice issued in respect thereof and failure to make such payment shall attract interest at the rate of 2 per cent per month from the due date of payment.</p>	<p>Penalties</p>
<p>(2) The Director may, without prejudice to any legal action that may be taken to recover any outstanding amount, suspend or revoke any licence or permit issued under the Regulations for non-payment of any fees due under these Regulations.</p>	
<p>(3) A person who contravenes the provisions of these Regulations shall be guilty of an offence and liable to the penalties in Regulation 83 of the Regulations.</p>	
<p>18. (1) Where the Director is satisfied that any fee payable under these Regulations would, apart from this regulation, be payable by the Government, and that such fee is not in connection with aerial work or public transport, he may exempt the Government from payment of that fee.</p>	<p>Exemption from fees or charges</p>
<p>(2) In any case where he may consider it to be in the public interest to do so, the Director may, on application being made to him for that purpose, exempt any person from payment of any fee that would otherwise be payable in accordance with these Regulations.</p>	
<p>19. The Civil Aviation (Fees) Regulations, 1995 are hereby revoked.</p>	<p>Revocation of S.I. No 11 of 1995</p>

SCHEDULE

PART I

Fees for Certificate of Registration or duplicate (in Pula)

	<i>Not exceeding 5700 kg (weight)</i>	<i>Exceeding 5700kg (weight)</i>
Private aircraft	220.00	440.00
Special aircraft	600.00	1200.00
Aerial work	640.00	1280.00
Public transport aircraft	700.00	1400.00
Aircraft modification approval	50.00	100.00
Change of ownership and issue of fresh certificate of registration	400.00	800.00
Grant of special registration letters	2000.00	3000.00
Fees payable for each duplicate of certificate of registration	200.00	300.00

PART II

Fees in respect of Air Operator's Certificate (AOC) (in Pula)

Application for the grant of an AOC	500.00
Grant or renewal of an AOC	30.00 for every 100kg or part thereof of the aggregate weight of all aircraft to be operated under the certificate for a period of one year
Amendment to an AOC	10.00 for every 100kg or part thereof
Foreign simulator inspection	1000.00
Fees payable for foreign-registered aircraft operating commercially in Botswana	500.00 per month, or part thereof, for an aircraft not exceeding 5700 kg (weight) 800.00 per month, or part thereof, for an aircraft exceeding 5700 kg (weight)

PART III

Fees in respect of Certificate of Airworthiness (C of A) (in Pula)

	<i>Issue of C of A</i>	<i>Variation/ Validation/ Renewal of C of A</i>	<i>Issue of Export C of A</i>	<i>Conversion of foreign C of A</i>
Aircraft not exceeding 5700 kg (weight)	100.00 for every 500 kg or part thereof	30.00 for every 500 kg or part thereof	50.00 for every 500 kg or part thereof	100.00
Aircraft exceeding 5700kg (weight)	150.00 for every 500 kg or part thereof	40.00 for every 500 kg or part thereof	100.00 for every 500 kg or part thereof	200.00
Permit to fly without C of A	100.00			
Fees payable for each duplicate C of A	200.00	200.00	-	200.00
Fees payable for permission to fly foreign-registered flying machines in Botswana without C of A	-	600.00		-
Fees payable for application to operate Botswana registered aircraft in Botswana		500.00		
Change of C of A category to:	-		-	-
Private		50.00		
Special		100.00		
Aerial work		200.00		

PART IV

Fees in respect of approval of maintenance organisations (AMO) (in Pula)

	<i>In Botswana</i>	<i>Outside Botswana</i>
Maintenance, repair and overhaul of aircraft not exceeding all up weight (AUW) of 5700 kg	400.00	400.00
Maintenance, repair and overhaul of aircraft exceeding AUW of 5700 kg	800.00	800.00
For each additional item to be included in organisation	100.00	100.00

PART V

Fees in respect of aircraft maintenance engineer's licence (in Pula)

Technical examination/re-examination for grant of licence for aircraft not exceeding 5700kg (weight)	60.00
Technical examination/ re- examination for grant of licence for aircraft exceeding 5700kg (weight)	80.00
Grant of licence or issue of duplicate thereof	80.00
Renewal of licence	60.00
Extension of rating included in licence	60.00 per rating
Temporary inspection approval	80.00
Issue or renewal of certificate of validation in respect of foreign licence	80.00
Air law examination for foreign licence holders	100.00

PART VI

Fees for flight crew licences (in Pula)

	Technical Examinations				Flight tests			Issue or renewal of licence or duplicate	Additional rating to Licence	Issue or renewal of certificate of validation
	Licence issue		Type rating		Instrument rating (aeroplanes) and rotorcraft	IMC Rating (aeroplanes)	Type rating			
	Initial	Re-exam per licence	Initial	Re-exam per licence						
Private pilot (aeroplanes)	100	40	40	40	200	80	100	130	40	100
Private pilot (rotorcraft)	100	40	40	40	-	-	100	130	40	100
Private pilot (balloons and airships)	100	40	40	40	-	-	100	130	40	100
Private pilot (aeroplanes and rotorcraft)	120	40	40	40	200	80	100	130	40	200
Private pilot (aircraft rating over 5700kg)	120	40	80	50	200	80	200	220	40	130
Commercial pilot (aeroplanes)	250	80	80	50	200	-	200	250	40	250
Commercial pilot (rotorcraft)	250	80	80	50	-	-	200	250	40	250
Commercial pilot (aeroplanes and rotorcraft)	350	80	80	50	200	-	200	250	40	300
Commercial pilot (balloons)	250	80	80	50	-	-	200	250	40	100
Commercial pilot (airships)	250	80	80	50	-	-	200	250	40	100
Commercial pilot (gliders)	400	80	80	50	-	-	200	250	40	100
Airline transport pilot (aeroplanes)	400	100	100	50	200	-	100	400	50	250
Airline transport pilot (rotorcraft)	400	100	100	50	200	-	200	400	50	350

Airline transport pilot (aeroplanes and rotorcraft)	130	100	100	50	200	-	200	400	50	350
Flight radio-telephony operator (general)	80	50	100	-	-	-	-	220	40	-
Flight radio-telephony operator (restricted)	100	80	-	-	-	-	-	80	-	-
Flight radio-telephony operator (temporary)	100	80	-	-	-	-	-	100	-	50

<i>Other ratings</i>	<i>Technical examinations</i>	<i>Flight tests</i>	<i>Renewal of rating</i>
Multi-engined landplane	40.00	40.00	-
Assistant flight instructor rating	80.00	50.00	50.00
Flight instructor rating	100.00	80.00	80.00
Authorised examiner rating	-	80.00	50.00
Towing rating	80.00	50.00	50.00

PART VII

Fees in respect of Air Traffic Controller's licence (in Pula)

	<i>Licence/Initial issue</i>	<i>Technical examination/ re-examination per subject</i>	<i>Renewal of licence or duplicate</i>
Student air traffic controller	100.00	10.00	100.00
Air traffic controller	150.00	10.00	100.00

PART VIII

Fees in respect of aerodromes (in Pula)

<i>Licence category</i>	<i>Aerodrome description</i>	<i>Licence application fees</i>	<i>Licence renewal fees</i>
A	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft exceeding maximum weight authorised of 5700kg	5000.00	2000.00
B	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorised of 5700kg	2000.00	1000.00
C	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorised of 3500kg	1000.00	750.00
D	Aerodromes intended for private use utilising aircraft not exceeding maximum weight authorised of 5700kg	750.00	500.00

PART IX

Fees for temporary air service permits (in Pula)

<i>Aircraft weight (kg)</i>		<i>Fees in respect of each arrival of aircraft in Botswana (in Pula)</i>
<i>Exceeding (kg)</i>	<i>Not exceeding (kg)</i>	
-	1000	100.00
1000	3000	160.00
3000	5500	250.00
5500	10500	300.00
10500	20500	600.00
20500	30500	800.00
30500	-	800.00 plus P20.00 for each 2 000kg or part thereof in excess of 30 500 kg

PART X

Fees for the operation of air services (in Pula)

<i>Type of service</i>	<i>Application fee</i>	<i>Fee for grant or renewal of licence</i>	<i>Fee for variation of licence</i>
Licence for non-scheduled service (including aerial work)	500.00	800.00	300.00
Licence for scheduled air service	1000.00	2500.00	800.00

PART XI

Aerodrome landing fees (in Pula)

(Classification of aerodromes is given in Part XIV of this Schedule)

<i>Aircraft weight</i>		<i>Single landing fee at</i>		
<i>Exceeding (kg)</i>	<i>Not exceeding (kg)</i>	<i>Class I aerodrome</i>	<i>Class II aerodrome</i>	<i>Class III aerodrome</i>
-	1000	20.00	10.00	10.00
1000	2000	25.00	15.00	12.00
2000	3000	40.00	25.00	20.00
3000	4000	05.00	30.00	30.00
4000	5000	65.00	35.00	35.00
5000	6000	75.00	40.00	55.00
6000	8000	130.00	60.00	65.00
8000	10000	155.00	75.00	75.00
10000	15000	195.00	85.00	115.00
15000	20000	265.00	130.00	115.00
20000	30000	360.00	185.00	145.00
30000	50000	460.00	305.00	270.00
50000	70000	660.00	425.00	350.00
70000	100000	885.00	545.00	500.00
100000	150000	1335.00	-	-
150000	200000	1650.00	-	-
200000	250000	2100.00	-	-
250000	275000	2550.00	-	-

275000	300000	3000.00	-	-
300000	350000	3450.00	-	-
350000	400000	3900.00	-	-
400000	-	3900.00 plus P180.00 for each 10 000kg above 400 000kg	-	-

PART XII

Aircraft parking fees (in Pula)

The following parking fees shall be applicable to aerodromes under class 'I' in Part XIV of this Schedule. The first four hours shall be exempt from payment of parking fees for all aircraft. Parking slots shall be given as directed by air traffic control authorities or the airport manager.

Aircraft weight (in kg)		Fees up to 24 hours in excess of the first four hours
Exceeding (kg)	Not exceeding (kg)	
-	2000	10.00
2000	3000	15.00
3000	4000	25.00
4000	5000	30.00
5000	10000	35.00
10000	20000	45.00
20000	30000	60.00
30000	50000	90.00
50000	75000	120.00
75000	100000	150.00
100000	150000	180.00
150000	200000	210.00
200000	300000	270.00
300000	400000	300.00
400000	-	300.00 plus P45 for each 100 000kg or part thereof in excess of 400 001kg

PART XIII

Passenger Service Charges (in Pula)

The following passenger service charges shall be payable by departing passengers.

The charge shall be collected by the carrier or operator.

	<i>Amount</i>
International passengers	100.00
Domestic passengers	50.00

PART XIV

Classification of Government aerodromes for the purpose of payment of parking and landing fees.

(Parts XI and XII of this Schedule)

<i>Class I aerodrome</i>	<i>Class II aerodrome</i>	<i>Class III aerodrome</i>
Francistown	Ghanzi	Bokspits
Gaborone	Shakawe	Gweta
Maun	Goodhope	Hukuntsi
Kasane	Gumare	Kanye
Selebi Phikwe		Kang
		Makalamabedi
		Motopi
		Mamuno
		Nokaneng
		Nata
		Palapye
		Seronga
		Tsodilo Hills
		Tsabong
		Tsau

MADE this 28th day of June, 2004.

TEBELELO SERETSE,
Minister for Works and Transport.